

PINNACLE HOUSE NEWSLETTER

AUGUST 2019- ISSUE 8





CENTRE NEWS

- Do you require help regarding your telephones or internet?
- Send a ticket to our IT team on:

support@pinnaclehouse.co.uk

A little Health & Safety.....

- As you aware we run the Centre Monday to Friday 8am-6pm. Within these times we are here to cover all Health & Safety procedures including the Fire Alarm System.
- But please note in an emergency to ring the centre **Out Of Hours Number: 07584372976.**





UP AND COMING

- **KEEPING HR SEMINAR THURSDAY**
- **12TH SEPTEMBER 9.30AM-**
- **12.30PM**
- **What can you expect from this seminar?**
 - Find out how to write an awesome job description to attract the best people**
 - Why you should invest time in creating an engaging careers page on your website**
 - What you should consider when advertising a vacancy**
 - The importance of an eye popping job advert**
 - Creating a consistent recruitment process**
 - Carrying out telephone interviews**
 - Preparing for interview**
 - Giving interview feedback**
 - New starter contracts**
 - Proof of right to work**
- **To book on to this event please email:**
- **Claire@keepinghrsimple.co.uk**





HOUSE KEEPING

- Polite message please can you not Eat/ Use anything from the Fridge's except for Milk unless it belongs to you. We have had a few instances lately of tenant's Food being taken from the fridge. Please respect that someone has brought items in for their own consumption.
- Cups & Mugs that are personalized with a name or a picture etc are most likely to belong to someone. Please refrain from using these unless it is your own mug or someone you work with. We provide generic white mugs if you don't have your own cup or mug.
- Please pass on to all of your staff that any rubbish, boxes must be put into the waste bins provided. Also pallets cannot be left near the bins either. If you need to dispose of a pallet please come and see me or Romaine and we would be happy to help you.





WHAT'S HAPPENING IN THE LOCAL AREA!?

- Hello, yes we are back for the next serving of The Peterborough Biscuit 2020.

We only have 100 spots left so get booking !!!

If you don't know about The Peterborough Biscuit this event is designed to be a Community event encouraging people to make good connections in the room and do business with each other.

We make our event as different, fun and engaging as possible so people are far more likely to do productive business.

- **We had a fantastic 2019 Event**
Over 300 businesses
Over 3000 Attendees
Over £750,000 of referrals passed
Customer Sanctification score of 86%
Net Promoter score of 38% (industry standard 20%)
- So with the above info can you afford not to be apart of our next event in 2020.
Our next event will be Feb 5th, 2020 and will only have 200 exclusive places from the cream of the crop of East Anglian Businesses and 100 have already gone.
- **TO BOOK ON TO THIS EVENT:**
www.peterboroughbiscuit.co.uk





NEW TENANTS AUGUST

- **Auto Remedy- OFFICE 31**
- **A new business to Peterborough specialising in mobile car repairs.**
- **Arnold Laver- Office 36**
- **High Quality Timber Specialists.**

Jensen Fire & Security Ltd- Offices

47 & 49- A family run business that specializes in All things Fire, CCTV, Alarms. Jensen will be with temporarily as they have suffered a flood to their offices so will be based at Pinnacle House while repairs are completed.

